

Valparaiso Community School Corporation

Valparaiso High School

Title: **In-school Suspension / Teacher Aide**

Qualifications:

- Be available from 7:30 - 2:30 when school is in session

Job Goal:

- To work with administrators and teachers in assisting students assigned to in-school suspension.
- To assist teachers with students in alternative school.

Expectations:

- Actively monitor student progress through assignments, both pencil/paper and online
- Maintain high standards as a role model, while advocating the skills, mission and objectives of the school and district
- Promote good citizenship, be understanding and fair, and display a character of integrity
- Effectively communicate with students, parents, teachers, and administrators
- Other duties assigned by principal

Reports To:

- Building Principal or designee

Compensation:

- \$10/hour
- 6.5 hours daily/32.5 hours weekly

To Apply:

- Submit all application materials via AppliTrack at <http://www.applitrack.com/valpo/onlineapp/>