



Valparaiso Community School Corporation

Job Title: Elementary Level Student Council Advisor

Qualifications:

- Employed as a teacher in the Valparaiso Community School Corporation
- Knowledge of the Elementary Student Council Association for Indiana
- Ability to supervise and assist students effectively.
- Good organizational and leadership skills.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Job Goal:

- To supervise and coordinate student council activities.
- To bridge communication with the Student Council and school staff
- To provide the students with opportunities to develop leadership skills
- To create opportunities to engage the student body in projects that serve both the school and community.

Expectations:

- Maintain high standards as a teacher and sponsor.
- Provide opportunities for students to develop leadership skills.
- Organize and carry out service projects for in the school and community.
- Facilitate opportunities for fourth and fifth grade students to communicate with school administrators to plan and organize activities.
- Work with the school treasurer to maintain compliance with procedures for handling funds that are raised.
- Other duties as assigned by the principal.

Responsibilities:

- Oversight of building level Student Council Program

Term: 1 Year

- Continued appointment beyond one year will be at the discretion of the building principal.

Responsible To: Building Principal

Stipend: